

BUILDING PERMIT APPLICATION

PROJECT ADDRESS _____

SUBDIVISION _____ **LOT #** _____

Residential Commercial

If applying for new utility service, an account will be established in your name. To avoid usage charges please contact Utility Billing @ 913-856-7535

	New Single Family Residence		Solar		Re-Roof
	New Commercial		Interior Remodel		Deck
	Mobile Home Set-Up		Pool – In or Above Ground		Fence
	Basement Finish		Foundation Repair		Accessory Structure (≥ 120 sf)
	Addition		Backflow Prevention		Covered Patio/Porch/Pergola
	Mechanical Only		Plumbing Only		Electrical Only

PROJECT DESCRIPTION _____

Project Est. Cost _____ **Size(add./deck/structure)** _____ Sq.Ft. **Irrigation System** **Y** **N**

PROPERTY OWNER

Name(s) _____

Email _____ Phone _____

Property owner as contractor? **Y*** **N** * If yes, a signed owner occupant form is required. Property owner must occupy the dwelling.

GENERAL CONTRACTOR

Company Name _____ Contact Name _____

Email _____ Phone _____ License # _____ Class _____

MECHANICAL CONTRACTOR

Company Name _____ Contact Name _____

Email _____ Phone _____ License # _____ Class _____

PLUMBING CONTRACTOR

Company Name _____ Contact Name _____

Email _____ Phone _____ License # _____ Class _____

ELECTRICAL CONTRACTOR

Company Name _____ Contact Name _____

Email _____ Phone _____ License # _____ Class _____

ROOFING CONTRACTOR

Company Name _____ Contact Name _____

Email _____ Phone _____ License # _____ Class _____

APPLICANT SIGNATURE _____

DATE _____

FOR STAFF USE ONLY
 Approved by _____ Date _____ Total Permit Cost \$ _____ Permit # _____

TO BE COMPLETED BY STAFF

BUILDING INFORMATION

Residential Commercial

Use _____ Building Type _____

Occupancy Classification _____ Occupant Load _____

Building SqFt _____ Garage SqFt _____

Basement Finish SqFt _____ Unfinished SqFt _____

PERMIT FEES

Deck	
Fence	
Pergola/ Covering	
Roof	
Irrigation/Backflow Prevention	
Accessory Building	
Interior Finish/ Remodel/ Addition	
Building	
Plan Review (Residential 10% Commercial 60%)	
Electric	
Mechanical	
Plumbing	
Water Meter Size	
Water System Development	
Water Tap	
Sewer System Development	
Sewer Tap	
Temporary Electric	
Electric Meter	
Park Impact	
Other	
PERMIT #	TOTAL