

## Policies

A complete list of policies are located in the Senior Center contract and will be provided with receipt. The waiver is required to be acknowledged and signed by renter prior to booking of the reservation.

The following rules must be followed while using the building:

- Renter must call and leave a message at 913-856-0936 at the beginning of rental if any damage or unclean areas are seen, otherwise deposit may be forfeited.
- Alcohol is not permitted.
- Decorations must remain on tables and not attached to any walls or tables with tape, glue, or tacks, etc.
- Use of candles (except dripless, contained or battery operated), fog machines, glitter and confetti in any form are not allowed.
- Tables and chairs must be moved back to original arrangement of how they were found upon the start of the rental time, \*\*or renter will forfeit their deposit.\*\*
- The renter must wipe down all tables, pick up all trash, remove decorations and dispose of all food and trash. Also trash receptacles must be emptied in the trash dumpsters behind the building. Kitchen must be left in the order in which it was found and warming drawers must be turned off at end of rental.
- Items may not be stored at the building overnight or prior to a rental date and time.
- Renters may start their rental no earlier and finish no later than the time and date agreed to in the contract.
- If the renter has not vacated the building at the end of their paid reservation time, Gardner Parks and Recreation will bill renter for the excess time at the rate of \$100/hour.
- The building key checked out to the renter must be returned to Gardner Parks and Recreation within one business day of the rental date.

# GARDNER Senior Center *Gardner, Kansas*



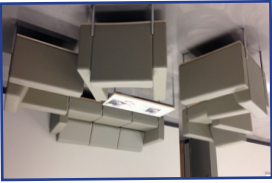
128 E. Park St., Gardner, KS 66030  
For reservations call 913-856-0936

Gardner Parks and Recreation  
120 E. Main St., Gardner, KS 66030  
Phone: 913-856-0936 | Fax: 913-856-0970  
email: [gprd@gardnerkansas.gov](mailto:gprd@gardnerkansas.gov)  
[gardnerparks.com](http://gardnerparks.com)



# About the Senior Center

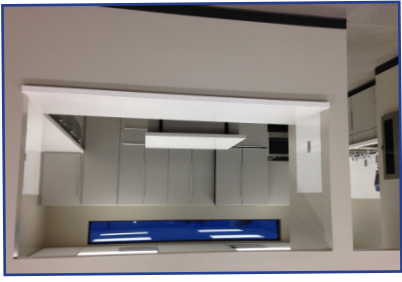
The Gardner Senior Center, located at 128 E. Park Street, was originally built in 1980 and has been newly renovated. The fresh interiors provide a new kitchen with a fridge and four warming drawers as well as counter space. New tables and chairs, a comfortable seating area as well as a LED TV, DVD player, Audio/Visual System and projector are now available. The Senior Center is available to all ages and can be used for meetings, special occasions and gatherings of all kinds. The perfect setting for a small-medium sized group, with a capacity of 89. Reserve the Gardner Senior Center today for your next event!



# Amenities

- A kitchen including a sink, fridge and pull-out freezer on bottom, four warming drawers, an island and counter space for food preparation or display.
- One room off the kitchen that can be used for meetings, receptions and gatherings.

Seating and tables for up to 89 guests. (Tables: 12 rectangular & 8 round)



- LED TV
- DVD Player
- Projector, Audio/Visual System, Podium\*
- Wi-Fi Internet Access
- Restrooms
- All rooms in building are accessible.

\*Media usage fee is \$20 per day.



Gardner Parks and Recreation is dedicated to providing accessible amenities, programs and events. It is our goal to make reasonable accommodations for disabled persons, as required by the Americans with Disabilities Act. Please contact the ADA coordinator at 913-856-0945 to request accommodations.

# Fees

A rental fee and deposit fee are both required to be paid and contract waiver must be acknowledged by renter prior to booking of a rental.

Rental Fees	
Mon-Fri Only	The building can only be rented by the block rate of: 5 pm - 9 pm on Monday - Fridays.
Sat/Sun Only	Block Rental
Standard Rate	\$110 rental fee + \$110 deposit
Gardner Residents*	\$85 rental fee + \$85 deposit
Senior Rate	\$60 rental fee + \$60 deposit
Block Rental Times	7 am-11 am / Noon-4 pm / 5 pm-9 pm
After Hours Rate	(9:00 pm - 11:00 pm) \$15 per hour

*Gardner Residents	Residents must show proof of residency to receive resident discount.
Seniors	Seniors must be 60 and older to receive Senior discount.

Deposits
<ul style="list-style-type: none"> <li>• If renter is paying the block rate, the deposit is equal to the block rate fee.</li> <li>• If renting more than one block, only one deposit fee will be charged.</li> </ul>

Holidays
<ul style="list-style-type: none"> <li>• Not all holidays are available for rentals. The following holidays are not available: Independence Day, Easter Sunday, Thanksgiving Day, Christmas Eve, New Years Eve and New Years Day.</li> </ul>

*Reserve Today!*  
 Call Gardner Parks & Recreation at 913-856-0936  
 or visit [gardnerparks.com](http://gardnerparks.com) to reserve today!